



IAAF International Technical Officials Guidelines

January 2018

IAAF INTERNATIONAL TECHNICAL OFFICIALS GUIDELINES

1. Introduction

IAAF International Technical Officials (IAAF ITOs) are appointed by the IAAF to all World Athletics Series track and field competitions and the Athletics competitions of the Olympic and Youth Olympic Games. In addition to the rule requirements, this document aims to provide guidelines as to the responsibilities of the ITOs and the expectations of IAAF.

2. ITO Panel

The IAAF maintains an ITO panel from which members are appointed to the major international competitions as specified above. The ITO panel is reconstituted every four years following an intensive evaluation process where the top candidates are appointed to the available positions in the panel.

3. Role of the ITO

In accordance with Rule 115, the ITO shall be the Referee of each event to which he is assigned, but also, in some situations mentioned in this document, shall assist in the proper conduct of some events.

It is the responsibility of the ITO to ensure that the IAAF Competition Rules and relevant Technical Regulations, as well as any decisions made by the Technical Delegates are observed in the conduct of the event.

It is important to note that further to be Referees and when they are available to do so, the ITOs will continue to be assigned to certain positions, particularly in races (see point 6 below).

4. Chief ITO

For each competition to which ITOs are appointed, one ITO will be nominated by the IAAF as Chief. The Chief ITO cannot, in any case, overrule any other ITO when they are acting as a Referee. The responsibilities of the Chief ITO are to:

- prepare the roster allocating of ITOs on a session-by-session basis to the specific events on the programme, based on points 5 and 6 below, and submit it to the Technical Delegate(s) for approval at least one month prior to the competition;
- ensure that all of the on-site logistical arrangements for ITOs, as agreed by the Technical Delegates / IAAF, are provided;
- prior to the competition, arrange preliminary meetings with the National Technical Officials (NTOs) (and when needed with the Technical Delegates), to examine the general programme and assignments and the working / operational arrangements between ITOs (when acting as Referees) and the appointed National Chief Judges;
- arrange a daily post-competition debriefing meeting to collect comments from ITOs, ensuring that any observations or interventions are reported to the Technical Delegate(s) for further action;
- monitor the performance and welfare of the ITOs and to offer advice and assistance as required;
- advise the Technical Delegates of any areas of concern in the conduct of specific events;
- report on the performance of each ITO on the specific form provided by the IAAF for this purpose.

5. ITOs Appointed to Events

When appointed as Referees, the ITOs will act in accordance with Rule 125. When available, ITOs should be appointed to be Referees for the:

- Call Room;
- Track Events (including one to oversee the starts);
- Field Events (preferably one per Field Event);
- Combined Events;
- Video Recording;
- Running and Race Walking events outside the stadium.

In case of a shortage of IAAF ITOs, and when the TDs / IAAF will consider it appropriate, local officials (preferably ITOs), may also be appointed to act as Referees. The TDs / IAAF will decide which events will have appointed IAAF ITOs or local officials as Referees.

In the case of the Call Room, Video Recording, Track Events and Starts, in order to keep consistency when taking decisions, and for a full and continuous integration in the team of officials that will officiate in those areas, the same Referees will act for the whole duration of the competition, unless unforeseen circumstances arise.

For the Road Events, it is possible to have only one Referee, or one for Running and another for Race Walking events, which will also allow for their integration in the team(s) of officials assigned to these events and participation in the preparation of the venue.

In the case of each Field Event, the ITO / Referee will be the same for the Qualifying Round and the Final. When a Qualifying Round is staged in two concurrent groups, a separate Referee may be assigned to each group. The same philosophy may be followed in the case of simultaneous groups in Combined Events. In the case of a Qualifying Round, when it is already planned that the officials in one of the groups will be the same as for the final, the ITO / Referee for the Final will be assigned to that group.

In the case of the Javelin Throw (including for the heptathlon) and Discus Throw, it is advisable to have a second ITO in the landing area, to supervise the accuracy of the marking of the fall of the implement and, in the case of Javelin, the judging of the validity of the throw in the landing area.

In the case of the Field Events, also for a full and continuous integration in the relevant team(s) of officials that will officiate in those events but also for technical reasons, the ITO / Referee shall participate in the pre and post events briefings.

6. Areas to be Controlled by the ITOs

The following are the areas to be covered in order to fulfil their role (see point 3) and when they are checking various aspects of the rules. Obviously, the same aspects that they would check when acting as ITOs must also be checked when they are acting as Referees.

6.1 Video Recording (Rule 150) – see also separate guidelines

The Video Referee must check in advance:

- the available video images provided by the official system and the communication system with the service providers or broadcaster who are supplying them;
- the reliability of the communication system with the infield Referees, International Photo Finish Judge, Technical Information Centre (and other relevant officials as agreed);
- the existence in the team of local assistants that may facilitate the contact and communication with the other officials mentioned above);

- the suitability and functionality of the assigned work area.

In case of problems, the Video Referee will report to the Chief ITO and, if needed, to the Technical Delegate(s).

6.2 Track Events (when acting as ITOs not as Referees)

- running in lanes especially in curves;
- correct cutting in from the breakline;
- correct use of cones in areas without kerbing, on the breakline and for split starts;
- control of the correct application of Rule 162 by the Start team (for the ITO assigned to supervise the start procedures);
- typical areas of jostling and obstruction;
- infringement of the assistance rule;
- correctness of hurdling in hurdle and steeplechase races;
- relays: placement of athletes, takeovers, check-marks, recovering of dropped batons, etc.

6.3 Jumping Events (when acting as ITOs not as Referees)

- EDM/VDM checks before and after each event
- correct use and number of check-marks;
- correct determination / display of the time allowed for each particular trial
- control of crossing of the track of athletes wishing to talk with their coaches, placed in the reserved areas for them;
- control of the validity or non-validity of the trials;
- the correct conclusion of a qualifying competitions (particularly the non-continuation of athletes once qualified for the final);
- infringement of the assistance rule;
- position of the uprights / crossbar and landing areas in the vertical jumps;
- the uniformity of raising of the bar when two qualifying groups are competing;
- practice in Pole Vault with poles during the competition;
- the preparation of the take-off boards;
- levelling of the sand in the landing area.

6.4 Throwing Events (when acting as ITOs not as Referees)

- EDM/VDM checks before and after each event
- correct use and number of check marks;
- correct determination/display of the time allowed for each particular trial
- control of crossing of the track of athletes wishing to talk with their coaches, placed in the reserved areas for them;
- practice throws under the control of the officials;
- control of the validity or non-validity of the trials;
- in qualifying competitions ensuring the non-continuation of athletes once qualified for the final);
- implements: control and statistics;

- correct setting out and marking of the landing sectors;
- no training with implements during the competition;
- correct use / positioning of the gate panels of the cage;
- infringement of the assistance rule.

6.5 Road Events (when acting as ITOs not as Referees)

- checking of transponders;
- correct display of laps remaining for lapped or about to be lapped athletes;
- arranging and functioning of the drinking/sponging and refreshment stations.

7. Positioning of ITOs Appointed to Track Events (when not Referees)

In the case of Track Events ITOs, when available, will be assigned specific positions. Below are proposals about these positions, it always being possible to adapt the plan based on the number of available ITOs.

100m

Front or back view (in the latter case, when there is a no-go zone in operation at the finish line area)

200m

A	2B1
B	2B2
C	2B3
D	2B4
E	Front view

400m / 400mH

A	1B/HS
B	1B/BS
C	BS/2B
D	2B/HS

800m

A	1B/HS
B	1B/BL/BS
C	BS/2B
D	2B/HS

1500m

A	1B/BS
B	BS/2B
C	2B/HS
D	1B/HS

100mH / 110mH

A	Rows 1-3
---	----------

B	Rows 4-6
C	Rows 7-10
D	Front or back view

5000m

A	BS/2B
B	2B/HS
C	1B/HS
D	1B/BS
E	Lap counting

10,000m

A	1B/HS
B	1B/BS
C	BS/2B
D	2B/HS
E+F	Lap counting

3000mSC

A	1B/H1/HS
B	1B/H2/BS
C	BS/H3/2B
D	2B/WJ
E	2B/H4/HS

4 x 100m

A	1B/HS
B+C	1B/TKZ 1/BS
D+E	BS/TKZ2/2B
E(+F)	2B/TKZ3/HS

4 x 400m

A+B	1B/TKZ/HS
C	1B/BL/BS
D	BS/2B
E	2B/BS

Legend: 1B: First bend; 2B: Second bend; HS: Home straight; BS: Back straight; 2B1: Position BS/2B; 2B2: Position at the middle of 2nd bend; 2B3: Position 2B/HS; 2B4: Position around 5m after the end of 2nd bend; BL: Breakline; TKZ: Take-over zone; Rows x-y: Flights of hurdles X to Y; WJ: Water jump; HX-Hurdle in a steeplechase race

8. Reporting

- At the conclusion of the event, and in case there will be any matter to report, this should be done using a form provided by IAAF.
- At the conclusion of each session, the Chief ITO should meet with the ITOs to ensure

that any observations or interventions are reported to the Technical Delegate(s) for further action.

- At the end of the competition, the Chief ITO must report to the Technical Delegates / IAAF all relevant aspects that he considers important, including any proposals to improve aspects of future IAAF competitions.

9. Evaluation

Each ITO's performance during the competitions to which they have been appointed will be evaluated by the Chief ITO using the specific form provided for this purpose and the results sent to IAAF

Note: It is proposed that these Guidelines should be followed by the Area Associations